

Massachusetts Employment Application

We are committed to a policy of Equal Employment Opportunity and will not discriminate on any legally protected basis including, race, age, color, religion, sex, gender identity, sexual orientation, national origin, citizenship, ancestry, disability, genetic information, veteran status or military service.

PERSONAL

Name (First) (Middle) (Last)	(Cell Number) Text Message Enabled? <input type="checkbox"/> Yes <input type="checkbox"/> No
Present Address (Street Number) (City) (State) (Zip)	() (Home Phone Number)
Are you a U.S. citizen or legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	() Email Address:
If hired, you will be required to present proof of your identity and employment eligibility.	
Is any additional information relative to change of name or use of an assumed name or nickname necessary to verify your education or employment history? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, please provide the name(s).	
If you are applying for a job that requires driving, can you provide a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If you are under 18 years of age, can you provide a valid work permit <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you been previously employed by Micro Tech Staffing? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, please provide dates.	
Date available to begin work if hired:	
Desired work schedule: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-time <input type="checkbox"/> Days <input type="checkbox"/> Evening s <input type="checkbox"/> Weekends	
Are there any days or hours you are unable or unwilling to work? If so, please identify those dates and times.	

EDUCATION

Type of School	Name and Address of School	Did you graduate?	Dates attended	Certificate, degree, diploma and Major Course of Study
High School or equivalency		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Graduate		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Military, Technical or Other		<input type="checkbox"/> Yes <input type="checkbox"/> No		

EMPLOYMENT INTERESTS

Please indicate the position(s) for which you are applying:	Do you have a preferred work environment (i.e. office, warehouse)? If so, please describe.
Do you have compensation requirements? If so, please describe.	
Do you have travel preferences or restrictions (i.e. you rely on public transportation, you intend to ride a bike, etc.) If so, please describe.	
Do you have a preference for certain cities or counties? If so, please identify.	

EMPLOYMENT HISTORY & MILITARY SERVICE HISTORY IF ANY

Please list most recent jobs first and **attach additional sheets if needed**. You may include volunteer work.

Name of Employer	Job Title
Address	Duties
City, State, Zip	
Name and Title of Immediate Supervisor	
Date Employed Mo/Yr Mo/Yr to	Reason for Leaving
Phone Number:	Did you get job the job through an agency?

Name of Employer	Job Title
Address	Duties
City, State, Zip	
Name and Title of Immediate Supervisor	
Date Employed Mo/Yr Mo/Yr to	Reason for Leaving
Phone Number:	Did you get job the job through an agency?

Name of Employer	Job Title
Address	Duties
City, State, Zip	
Name and Title of Immediate Supervisor	
Date Employed Mo/Yr Mo/Yr to	Reason for Leaving
Phone Number:	Did you get job the job through an agency?

EMPLOYMENT QUALIFICATIONS AND REFERENCES

Please describe your skills or qualifications which are relevant to the type of work desired.		
Please identify any certifications or professional licenses.		
Please provide one professional reference.		
Name	Company	Contact Information

Notice to Massachusetts Applicants: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

Smoking shall be prohibited in all enclosed facilities within places of employment without exception. This includes common work areas, auditoriums, classrooms, conference and meeting rooms, private offices, elevators, hallways, medical facilities, cafeterias, employee lounges, stairs, restrooms, vehicles, and all other enclosed facilities.

PLEASE READ AND SIGN THE STATEMENT BELOW:

I certify that the information given above is true and complete, and ***I understand that any falsification, omission or misrepresentation may result in the rejection of this application or if hired, my discharge, if discovered after employment begins.*** I understand that Micro Tech has and will rely on the statements made by me on this application or otherwise in securing temporary or permanent job placement. I authorize Micro Tech Staffing to conduct a background inquiry and to verify the statements and information on this application, any other documentation that I have provided, and other information relative to my qualifications and background. I further authorize Micro Tech Staffing to make inquiries regarding my work, educational background and character from any of my prior employers and the educational institutions that I attended. I hereby release Micro Tech Staffing from any liability with respect to such inquiries. I understand I may be asked to provide additional information for a full credit, drug, criminal history, and background check upon request.

I understand that if I am hired, I will be an "at will" employee, meaning that I may resign at any time, and likewise, Micro Tech Staffing may terminate my employment at any time, without notice or reason. I understand that neither this application, nor statements of Micro Tech Staffing personnel create an express or implied contract. I also understand that Micro Tech Staffing has the right at any time, with or without notice, to unilaterally change, modify, revoke or suspend its policies.

My signature certifies that I have read and agree with the statements above.

Applicant's Signature _____ Date _____